

Seeking AmeriCorps Member!

Opportunity available now – closing date Friday, November 13, 2020

Please submit a cover letter related to personal experience as described in the attachment, a resume and three professional references.

This is a transformational time for the State Arts Agency as we continue to telecommute long-term, work through challenges in the arts field as a result of the pandemic, and adjust to many shifts that resulted from our recent Strategic Plan (fall 19), of which we are completing the first of five years. The overarching goal for NDCA is to be visible and citizen-focused, impactful in ND communities - moving beyond only grantmaking activities.

Work Plan Overview: Unique opportunity to facilitate an 8-region public art program that is tied to the Governor's Main Street Initiative, Creative Placemaking Program. This is a five-year initiative.

Vocational Area Desired: Community organizing - outreach/impact, planning, arts administration, communications, with potential art or public art knowledge; grant writing basics.

Primary Tasks: With the Executive Director, assist with creation of materials to explain program; Help identify and reach out to potential stakeholders via email and telephone; Organize and manage logistics related to one event in each region once per year. Plan and oversee online technical assistance and professional development offerings; Work with Public Information Officer on social media and other press related to events; Some data base management.

Knowledge Gained: Creative placemaking and growing rural prosperity; Working with rural communities and arts; Expand on planning skills; Experience in targeted writing; Exploring committee structures and diverse involvement; Expanded communication skills; Inner workings of State Agency and program impact.

Logistics:

- AmeriCorps Program administered by Souris Basin Planning Council
- Member is required to serve up to 900 hours
- AmeriCorps Member can reside anywhere in ND
- Creative Placemaking is a program of NDCA under direction of Executive Director, Kim Konikow
- Most NDCA meetings held online, via Teams
- NDCA will provide a laptop for the period of the service agreement
- Travel required to eight regions in the state in personal vehicle
- Reimbursement for travel/lodging at state rates, for planned programs
- Critical to this opportunity is a person who can work independently with regular check-ins, as they will be remote from NDCA in Bismarck.

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Kim Konikow, Executive Director

kkonikow@nd.gov