

**WELCOME to Poetry Out Loud®**  
**2023 - 2024 SCHOOL REGISTRATION FORM**  
**DEADLINE: NOVEMBER 1, 2023**



**DIRECTIONS:**

- To compete in the 2023-24 Poetry Out Loud (POL) program, complete the registration form in its entirety and submit both pages by November 1, 2023.
- List all teachers and approximate number of students in your school who will be participating.
- Indicate approximate dates you expect to teach poetry in your classroom(s), approximate date you expect to hold the school/classroom competition, access needs, and whether you are interested in hosting a poet in your school through the Poets in Schools Funding Opportunity. See <https://www.arts.nd.gov/poetry-out-loud> for details.
- Read and sign the POL Agreement. Make a copy of the agreement for your files.

<b>School Name:</b>		<b>School Phone:</b>	
<b>Address:</b>		<b>City:</b>	<b>Zip:</b>
<b>School Administrator:</b>		<b>Email:</b>	<b>Phone:</b>
<b>POL Lead Teacher:</b>		<b>Email:</b>	<b>Phone:</b>

**All required information must be completed. You may copy this sheet as needed to include the names of additional teachers.**

	<b>Teacher Name (required)</b> First, Last	<b>Email Address (required)</b>	<b>Grade Level (required)</b>	<b># of Students (required)</b>
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
<b>Total number of students participating</b>				

<b>Approximate dates you expect to teach poetry in your classroom(s):</b>					
<b>Approximate date you expect to hold the classroom and school competition:</b>					
<b>Access Needs:</b> (If you have students with a disability and require accommodation to participate, please indicate accommodations needed.)					
<b>Are you interested in hosting a poet in your school through the Poets in Schools Funding Opportunity?</b>	<table border="1" style="width: 100%; text-align: center;"> <tr> <td><b>Yes</b></td> <td></td> <td><b>No</b></td> <td></td> </tr> </table>	<b>Yes</b>		<b>No</b>	
<b>Yes</b>		<b>No</b>			
(For more information on Poets in Schools to <a href="https://www.arts.nd.gov/poetry-out-loud">https://www.arts.nd.gov/poetry-out-loud</a> and select Poets in Schools Funding Opportunity.)					

# POL AGREEMENT

## EXPECTATIONS OF SCHOOL:

- Incorporate poetry recitation into English/Language Arts curriculum (at teacher's discretion).
- Apply for Poets in Schools Funding (optional).
- Use provided POL teacher stipend to support implementation of POL in classroom(s) and school-level POL competition.
- Hold classroom/school competitions by February 1, 2024, to determine school champion.
- Ensure school champion registers for State POL Competition by deadline of February 2, 2023. (Guidelines and School Champion Registration Form provided upon registration.)
- Ensure school champion attends and participates in the 2024 State POL Competition at the ND State Heritage Center, Monday, February 26<sup>th</sup>, 2024.
- If selected state champion, ensure student attends the National POL Competition in Washington DC, April 30 – May 2, 2024.
- Communicate effectively and in a timely manner with POL Coordinator.
- Complete Final Report by March 15, 2024, and email to [mabanderson@nd.gov](mailto:mabanderson@nd.gov).

## EXPECTATIONS OF NDCA:

- Provide free curriculum materials to teachers, including teacher's guide and poetry anthologies (upon request).
- Dependent upon availability, provide up to \$2,000 to participating schools in funds to support Poets in Schools visits.
- Provide a stipend of \$150 to each participating school/lead teacher to cover any costs related to implementing POL in their classroom(s) and school-level competition.
- Provide stipend to each school residing outside the Bismarck/Mandan metropolitan area to support travel to ND State POL Competition.
- Present certificate of participation to each school champion who registers and participates in the state competition.
- Present traveling trophy to state winner to be displayed in his/her school for one year.
- Provide state champion with a \$200 award; a \$500 stipend to his/her school for the purchase of poetry books; and an all-expense paid trip (with adult chaperone) to Washington, DC, to compete in National POL Competition.
- Provide state champion with consultation services prior to National competition (dependent upon availability of funds).
- Provide first runner-up with a \$100 award and \$200 to his/her school for the purchase of poetry books.

<b>Lead Teacher Signature:</b>		<b>Date:</b>	
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### 2023-24 POL SCHEDULE (subject to revision)

November 1, 2023:	Deadline for School Registration
December 11, 2023:	Deadline for Poets in Schools Funding Request
September 2023 – January 2024:	Teachers weave POL into curriculum
February 1, 2024:	Deadline for School Competitions to be completed
February 2, 2024:	Deadline for submission of School Champion Registration form
February 26, 2024:	ND State POL Competition, ND State Heritage Center
April 30 – May 2, 2024:	National POL Competition, Washington, DC

Please mail or email this registration form to: Matthew Anderson, ND Council on the Arts, 105 N 4<sup>th</sup> St, Bismarck, ND, 58501 – [mabanderson@nd.gov](mailto:mabanderson@nd.gov)  
Registration must be received by November 1, 2023. Do not FAX this form.

**\*Free online curriculum materials, lead teacher information, and School Champion Registration for the State Finals will be sent upon receipt of this signed form.**