

Professional Development FY24 Budget

Applicant Name			
	EXPENSES	Amount	Itemize
Itemize	Outside Professional Services (e.g., Teaching Artist Fee - \$300 (\$30 x 10 hrs); Consultant Fee - \$1,200)		
Itemize	Registration or Participation Fee		
Itemize	Travel - Transportation (e.g., Gas - \$140 (\$.50 per mile x 140 miles x 2 trips); Parking - \$40; Ground Travel - \$50; Flight - \$845)		
Itemize	Travel - Lodging (e.g., Hotel - \$445 (\$111.25 x 4 nights)		
Itemize	Travel - Per-diem (e.g., Per-diem - \$140 (\$35 x 4 days)		
Itemize	Space Rental (e.g., Coaching Sessions at Plains Theater - \$200 (\$20 x 10 hrs); Meeting Room Rental at Treehouse Players - \$100 (\$10 x 10 hrs)		
Itemize	Other Project Expenses (e.g., Conference Notes - \$30)		
	Total Expenses		
(Total income and expenses must match.)			
	INCOME	Amount	Itemize
Itemize	Organizational Funds (e.g., Theater Company of Minot - \$1,000 (committed)		
Itemize	Government Support - Federal, State, and/or local (e.g., State Historical Society of North Dakota - \$1,000 (committed); Pierce County & Rugby Convention & Visitors Bureau - \$500 (pending); University of North Dakota Department of Music Grant - \$1,000 (committed)		
Itemize	Other Revenue (e.g., American Orff Schulwerk Association Chapter Grant - \$250 (pending)		
	Applicant Cash-on-Hand		
	NDCA Grant Amount Requested (May not exceed \$1,000)		
	Total Income		
(Total income and expenses must match.)			